URGENT NOTIFICATION

Subject: Activation (third time) of Examination Fess Payment Portal for Payment of Examination fees of UG Semesters I, III & V students (both Regular & SNC) in relation to UG Odd Semester Examinations (both Honours & Programme) of the A.Y. 2020 – 21

As directed, it is hereby notified for information of all UG Semesters I, III & V students (both Regular & SNC) in relation to UG Odd Semester Examinations (both Honours & Programme) of Bankura University that Examination Fees payment portal will be activated again (third time) on 03.07.2021. Students, who have not paid their examination fees, are advised to pay the fees online at Bankura University Examination portal by logging in with their User ID and Password. Payment gateway will remain live on and from 03.07.2021 to 05.07.2021.

Fees Payable:
Examination Fee of Rs 150/- for all UG Semesters I, III & V students (both Honours & Programme)
Examination Fee of Rs 100/- per paper / course for all SNC students

Any type of issue/problem faced while completing the activity may be intimated to bkupayment@gmail.com.

Procedure for Payment of Examination Fess for UG Semesters I, III & V students (both Regular & SNC) in relation to UG Odd Semester Examinations (both Honours & Programme) of the A.Y. 2020 – 21

Step 1: Using UID & Password, which you have used during filling up the exam form, and entering the Captcha login to Bankura University Examination portal
Step 2: To pay exam fees click on PAY UG ODD SEMESTER 2021 EXAMINATION FEES ONLY
Step 3: Verify the courses/papers and check the fees to be paid associated with the same. Click on the Payment button to proceed
Step 4: A security notification appears on the screen. Click on **Click to Continue** to proceed.

- This is a secure payment gateway using 128 bit SSL encryption
- When you submit the transaction, the server will take 5 to 8 seconds, but it may take longer at certain times.

Step 5: Choose the desired payment mode to pay the fees by clicking on the appropriate **Click Here** button and proceed further to complete the payment.

Step 6: Select **Print Payment Slip** to continue.

Step 7: Finally, click on the **Print** button to print the receipt.
Procedure for refund request if multiple payments are done

**STEP 1:** Using **UID & Password**, which you have used during filling up the exam form, and entering the **Captcha** login to Bankura University Examination portal

**Step 2:** Click on **FILL UP AND SUBMIT THE FORM REFUND IF MULTIPLE PAYMENTS ARE DONE**

**Step 3:** Fill up the form with appropriate details and click on the **Submit** button to generate multiple payments refund request

Sd/-

Dr. Shibaji Panda
Controller of Examinations

Copy to:
1. The Registrar, Bankura University
2. The Finance Officer, Bankura University
3. The Dean, Bankura University
4. The Inspector of Colleges, Bankura University
5. All Principals/TtCs/OiCs of affiliated colleges of Bankura University
6. The Co-ordinator Santali Vernacular, Bankura University
7. The Secretary to the Hon’ble Vice Chancellor, Bankura University