

## IQAC Meeting Resolutions (2021-22)

### Meeting – 1

Members present

Date: 02-07-2021

1. Dr. Anal Biswas. Principal, Chairman
2. Dr. Arpita Bhowmick, Coordinator
3. Dr. Debi Prasad Misra
4. Dr. Bandana Sinhamahapatra
5. Dr. Sudev
6. Mr. Kanta Mohan Kisku
7. Ms. Sugandha Roy
8. Dr. Pralay Banerjee
9. Mr. Sandip Saha
10. Ms. Yeamanur Khatun
11. Ms. Anusua Roy, Sabhapati, Panchayet Samiti
12. Mr. Manas Dutta, Secretary, Alumni Association
13. Mr. Bamapada Paramanik, Office Staff
14. Student's Representative, Topper of the Semester

The meeting has commenced with the addressing note of the Principal sir. The agenda of the meeting is to make necessary arrangements for organizing a webinar on career counselling.

After a thorough discussion, the following decisions have been taken:

1. The IQAC advises the Placement and Career Counselling sub-committee to organize a webinar on career counselling within a fortnight.
2. The IQAC also advises all the sub-committees to take necessary steps to organize webinars specific to their disciplines.
3. The IQAC proposes for the renewal of INFLIBNET in order to access the reputed journals and papers. The IQAC informs the Finance Sub-committee for allocating funds for the same.
4. The IQAC advises the Library Sub-committee that the students can access the library in this lockdown situation because the books available to them are scarce. So just like the previous session the students may be allowed to have entry in the library following the Covid-19 protocol.

The meeting ends here.

Meeting –2

Members present

Date: 16-08-2021

1. Dr. Anal Biswas. Principal, Chairman
2. Dr. Arpita Bhowmick, Coordinator
3. Dr. Debi Prasad Misra
4. Dr. Bandana Sinhamahapatra
5. Dr. Sudev
6. Mr. Kanta Mohan Kisku
7. Ms. Sugandha Roy
8. Dr. Pralay Banerjee
9. Mr. Sandip Saha
10. Ms. Yeamanur Khatun
11. Ms. Anusua Roy, Sabhapati, Panchayet Samiti
12. Mr. Manas Dutta, Secretary, Alumni Association
13. Mr. Bamapada Paramanik, Office Staff
14. Student's Representative, Topper of the Semester

The meeting has commenced with the addressing note of the Principal sir. The agenda of the meeting is to conduct a survey on girls' students mental health.

The following decisions have been taken:

1. The IQAC proposes to conduct a survey on girls' students mental health in the wake of the Covid-19 lockdown.
2. The IQAC advises the Academic Sub-committee to make preparation for commencing the online classes for UG Semester 3 & 5 and PG 3<sup>rd</sup> Semester as soon as possible.
3. The IQAC also advises the Academic Sub-committee to take necessary steps to organize Parent-Teacher meeting in all the departments.
4. The committee approves the participation of Dr. Arpita Bhowmick in the Faculty Induction Programme on and from 31<sup>st</sup> August 2021 to 29<sup>th</sup> September 2021.
5. The committee approves the participation of Uttam Barman in the Refresher Course on and from 31<sup>st</sup> August 2021 to 14<sup>th</sup> September 2021.

The meeting ends here.

Meeting – 3

Members present

Date: 09-09-2021

1. Dr. Anal Biswas. Principal, Chairman
2. Dr. Arpita Bhowmick, Coordinator
3. Dr. Debi Prasad Misra
4. Dr. Bandana Sinhamahapatra
5. Dr. Sudev
6. Mr. Kanta Mohan Kisku
7. Ms. Sugandha Roy
8. Dr. Pralay Banerjee
9. Mr. Sandip Saha
10. Ms. Yeamanur Khatun
11. Ms. Anusua Roy, Sabhapati, Panchayet Samiti
12. Mr. Manas Dutta, Secretary, Alumni Association
13. Mr. Bamapada Paramanik, Office Staff
14. Student's Representative, Topper of the Semester

The meeting has commenced with the addressing note of the Principal sir. The agenda of the meeting is to approve the participation of faculty members in various career development programmes.

The following decisions have been taken:

1. The committee also approves the participation of Dr. Tushar Kanti Das and Deedhiti Datta in the Faculty Induction Programme on and from 13<sup>th</sup> September 2021 to 14<sup>th</sup> October 2021.
2. The committee also approves the participation of Kanta Mohan Kisku in the Refresher Course in Chemistry on and from 15<sup>th</sup> September 2021 to 28<sup>th</sup> September 2021.
3. The committee also approves the participation of Atanu Sen in the Faculty Induction Programme on and from 21<sup>st</sup> September 2021 to 28<sup>th</sup> October 2021

The meeting ends here.

## IQAC Meeting Resolutions (2021-22)

### Meeting – 4

Members present

Date: 28-09-2021

1. Dr. Anal Biswas. Principal, Chairman
2. Dr. Arpita Bhowmick, Coordinator
3. Dr. Debi Prasad Misra
4. Dr. Bandana Sinhamahapatra
5. Dr. Sudev
6. Mr. Kanta Mohan Kisku
7. Ms. Sugandha Roy
8. Dr. Pralay Banerjee
9. Mr. Sandip Saha
10. Ms. Yeamanur Khatun
11. Ms. Anusua Roy, Sabhapati, Panchayet Samiti
12. Mr. Manas Dutta, Secretary, Alumni Association
13. Mr. Bamapada Paramanik, Office Staff
14. Student's Representative, Topper of the Semester

The meeting has commenced with the addressing note of the Principal sir. The agenda of the meeting is to organize the Covid-19 vaccination camp in the college campus.

After a thorough discussion, the following decisions have been taken:

1. On the recommendation of the Governing Body, the IQAC directs the Staff Council to organize the Covid-19 vaccination camp in the college campus.
2. The Academic Sub-committee is specially advised to communicate with all the faculty members in this regard.
3. The IQAC informs the Women Cell that on the basis of the survey on girls' students mental health conducted, it is found that they are the most vulnerable to mental ailment and deprivation due to the Covid-19 situation. So, the IQAC requests the Women Cell to take necessary actions for restoring their mental health.

The meeting ends here.

Meeting – 5

Members present

Date: 22-10-2021

1. Dr. Anal Biswas. Principal, Chairman
2. Dr. Arpita Bhowmick, Coordinator
3. Dr. Debi Prasad Misra
4. Dr. Bandana Sinhamahapatra
5. Dr. Sudev
6. Mr. Kanta Mohan Kisku
7. Ms. Sugandha Roy
8. Dr. Pralay Banerjee
9. Mr. Sandip Saha
10. Ms. Yeamanur Khatun
11. Ms. Anusua Roy, Sabhapati, Panchayet Samiti
12. Mr. Manas Dutta, Secretary, Alumni Association
13. Mr. Bamapada Paramanik, Office Staff
14. Student's Representative, Topper of the Semester

The meeting has commenced with the addressing note of the Principal sir. The agenda of the meeting is to approve the participation of faculty members in various career development programmes.

The following decision has been taken:

1. The committee approves the participation of Kanta Mohan Kisku in the Refresher Course in Environmental Studies on and from 25<sup>th</sup> October 2021 to 9<sup>th</sup> November 2021.

The meeting ends here.

Meeting – 6

Members present

Date: 03-11-2021

1. Dr. Anal Biswas. Principal, Chairman
2. Dr. Arpita Bhowmick, Coordinator
3. Dr. Debi Prasad Misra
4. Dr. Bandana Sinhamahapatra
5. Dr. Sudev
6. Mr. Kanta Mohan Kisku
7. Ms. Sugandha Roy
8. Dr. Pralay Banerjee
9. Mr. Sandip Saha
10. Ms. Yeamanur Khatun
11. Ms. Anusua Roy, Sabhapati, Panchayet Samiti
12. Mr. Manas Dutta, Secretary, Alumni Association
13. Mr. Bamapada Paramanik, Office Staff
14. Student's Representative, Topper of the Semester

The meeting has commenced with the addressing note of the Principal sir. The agenda of the meeting is to survey the progress made in the preparation of the AQARs

After a thorough discussion, the following decisions have been taken:

1. The IQAC surveys the progress made in the preparation of the AQARs and insists that AQARs have to be submitted to the NAAC as early as possible.
2. The IQAC proposes to clean and sanitize the campus including office, classrooms, staffrooms and washrooms.
3. The IQAC also proposes to reopen the canteen which was closed so far due to the Covid-19 pandemic.
4. The IQAC advises the supervisors of girls' and boys' hostels to make arrangements for opening the both hostels.
5. The IQAC advises the Academic Sub-committee to take necessary steps for starting offline classes for the Odd Semester.

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6. The IQAC advises the Institutional Values and Ethos Sub-committee to prepare and implement the codes of conduct anew with the reopening of the college.
7. The committee also approves the participation of Dr. Chandan Kumar Paswan in the Refresher Course on and from 9<sup>th</sup> November 2021 to 22<sup>nd</sup> November 2021.

The meeting ends here.

Meeting – 7

Members present

Date: 30-11-2021

1. Dr. Anal Biswas. Principal, Chairman
2. Dr. Arpita Bhowmick, Coordinator
3. Dr. Debi Prasad Misra
4. Dr. Bandana Sinhamahapatra
5. Dr. Sudev
6. Mr. Kanta Mohan Kisku
7. Ms. Sugandha Roy
8. Dr. Pralay Banerjee
9. Mr. Sandip Saha
10. Ms. Yeamanur Khatun
11. Ms. Anusua Roy, Sabhapati, Panchayet Samiti
12. Mr. Manas Dutta, Secretary, Alumni Association
13. Mr. Bamapada Paramanik, Office Staff
14. Student's Representative, Topper of the Semester

The meeting has commenced with the addressing note of the Principal sir. The agenda of the meeting is to recommend the installation of Solar Panels in the College.

After thorough discussion, following decisions have been taken:

1. The IQAC strongly recommends the College for the installation of Solar Panels in the College for the generation and use of green energy in the College.
2. The IQAC proposes for installation of the Koha Software for digitization of the library and informs the Finance Sub-committee for allocating funds for the same.
3. The IQAC advises the Academic Sub-committee and Examination Sub-committee to make necessary arrangements for conducting the Internal Assessment (Examination) for both UG and PG Odd Semester as directed by the Bankura University.

The meeting ends here.



Meeting – 8

Members present

Date: 02-02-2022

1. Dr. Anal Biswas. Principal, Chairman
2. Dr. Arpita Bhowmick, Coordinator
3. Dr. Debi Prasad Misra
4. Dr. Bandana Sinhamahapatra
5. Dr. Sudev
6. Mr. Kanta Mohan Kisku
7. Ms. Sugandha Roy
8. Dr. Pralay Banerjee
9. Mr. Sandip Saha
10. Ms. Yeamanur Khatun
11. Ms. Anusua Roy, Sabhapati, Panchayet Samiti
12. Mr. Manas Dutta, Secretary, Alumni Association
13. Mr. Bamapada Paramanik, Office Staff
14. Student's Representative, Topper of the Semester

The meeting has commenced with the addressing note of the Principal sir. The agenda of the meeting is to approve the participation of faculty members in various career development programmes.

The following decision has been taken:

1. The committee approves the participation of Arijit Nag and Yeamanur Kahatun in the Faculty Induction Programme on and from 8<sup>th</sup> February 2022 to 12<sup>th</sup> March 2022.

The meeting ends here.

Meeting – 9

Members present

Date: 18.02.2022

1. Dr. Anal Biswas. Principal, Chairman
2. Dr. Arpita Bhowmick, Coordinator
3. Dr. Debi Prasad Misra
4. Dr. Bandana Sinhamahapatra
5. Dr. Sudev
6. Mr. Kanta Mohan Kisku
7. Ms. Sugandha Roy
8. Dr. Pralay Banerjee
9. Mr. Sandip Saha
10. Ms. Yeamanur Khatun
11. Ms. Anusua Roy, Sabhapati, Panchayet Samiti
12. Mr. Manas Dutta, Secretary, Alumni Association
13. Mr. Bamapada Paramanik, Office Staff
14. Student's Representative, Topper of the Semester

The meeting has commenced with the addressing note of the Principal sir. The agenda of the meeting is to discuss about the White Paper sent by the NAAC authority and to propose conducting of Green Audit, Energy Audit and Environment Audit of the College.

After thorough discussion, following decisions have been taken:

1. The IQAC discusses about the White Paper sent by the NAAC authority which encourages the participation of the females in the fields of technology and science in order to become more tech-savvy.
2. The IQAC proposes for conducting Green Audit by the competent Authority recognised by the Government.
3. As recommended by the NAAC guidelines, the IQAC proposes for conducting Energy Audit by the competent Authority recognised by the Government.
4. As recommended by the NAAC guidelines, the IQAC proposes for conducting Environment Audit by the competent Authority recognised by the Government.

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5. All the Departments are advised to take necessary initiatives to take classes for the UG Even Semester in the college.

The meeting ends here.

Meeting – 10

Members present

Date: 08-04-2022

1. Dr. Anal Biswas. Principal, Chairman
2. Dr. Arpita Bhowmick, Coordinator
3. Dr. Debi Prasad Misra
4. Dr. Bandana Sinhamahapatra
5. Dr. Sudev
6. Mr. Kanta Mohan Kisku
7. Ms. Sugandha Roy
8. Dr. Pralay Banerjee
9. Mr. Sandip Saha
10. Ms. Yeamanur Khatun
11. Ms. Anusua Roy, Sabhapati, Panchayet Samiti
12. Mr. Manas Dutta, Secretary, Alumni Association
13. Mr. Bamapada Paramanik, Office Staff
14. Student's Representative, Topper of the Semester

The meeting has commenced with the addressing note of the Principal sir. The agenda of the meeting is to set up ramp and washrooms for differently abled stakeholders.

After thorough discussion, following decisions have been taken:

1. The IQAC proposes for setting up ramp and washrooms for differently abled stakeholders in the college premises.
2. The IQAC also suggests the Academic Sub-committee to prepare Power Point Presentations of their Departmental activities.

The meeting ends here.

Meeting – 11

Members present

Date: 10-06-2022

1. Dr. Anal Biswas. Principal, Chairman
2. Dr. Arpita Bhowmick, Coordinator
3. Dr. Debi Prasad Misra
4. Dr. Bandana Sinhamahapatra
5. Dr. Sudev
6. Mr. Kanta Mohan Kisku
7. Ms. Sugandha Roy
8. Dr. Pralay Banerjee
9. Mr. Sandip Saha
10. Ms. Yeamanur Khatun
11. Ms. Anusua Roy, Sabhapati, Panchayet Samiti
12. Mr. Manas Dutta, Secretary, Alumni Association
13. Mr. Bamapada Paramanik, Office Staff
14. Student's Representative, Topper of the Semester

The meeting has commenced with the addressing note of the Principal sir. The agenda of the meeting is to discuss on IQAC team's mock visit to all the Departments of the college and to assess the preparedness of the Departments for the NAAC Peer Team Visit.

After a thorough discussion, the committee resolves that:

1. The IQAC members are advised to inform the Departmental heads and faculty members of the college about the proposed mock visit of the IQAC team to the Department once again in order to assess the preparedness of the Departments for the NAAC Peer Team Visit.
2. The IQAC coordinator proposes to apply for ISO certification and informs the Finance Sub-committee for allocating funds for the same.

The meeting ends here.