## Panchmura Mahavidyalaya Panchmura, Bankura

## **INTERNAL ASSESSMENT 2020**

## How to download question paper & how to upload answer script

- 1. Go to college website. www.panchmuramahavidyalaya.org
- 2. Click on 'College fees payment portal'.
- 3. Login with own User Id and Password.
- 4. Go to 'Assignment Download' to get question paper.
- Fill up the answer script front page (available in college website). write your College Id in place of UID on answer script front page.
- 6. Answer the question in A4 size paper (max. in 4 pages).
- 7. Scan the filled answer script in PDF format.
- 8. Save the PDF file with College Id/ UID as file name.
- 9. Go to 'Assignment Upload' to upload the answer script.
- 10. Choose file (your answer script file).
- 11. Update it.